



*c/o Berkshire Regional Planning Commission
1 Fenn Street, Pittsfield, Massachusetts 01201*

Meeting Notice

Berkshire Public Health Alliance

The next meeting of the Berkshire Public Health Alliance will be held on:
Thursday February 2, 2012 6:00 – 8:00
Second Floor Conference Room, Berkshire Regional Planning Commission
1 Fenn Street, Pittsfield, MA 01201

Directions: <http://www.berkshireplanning.org/about/directions.html>

In case of inclement weather, call the BRPC meeting cancellation line at 413-442-1521 ex 15 to learn if the meeting has been cancelled.

AGENDA

Sandwiches and soft drinks will be available at 5:30

1. Introductions (6:00 – 6:05)
2. Approval of Minutes of November 10, 2011 meeting and update of action items (6:05 – 6:10)

Action

3. Administrative updates (6:10 – 6:25)
 - Open meeting law notification
 - Ethics commission
 - Meeting schedule and protocols
 - Communications - clarification of responsibility/information flow/decision making among the Board, Host Agency and Program Manager

Action

Action

Action

Action

 - Subcommittees
 - Treasurer and Secretary
 - Authority for Chair to act between meetings – grant applications , operational matters
 - BCBOHA role / involvement after 2/8/12
4. Personnel Recommendations (6:25 – 6:40)

Action

Action

 - Staffing subcommittee update – Susan Timberlake recommended as Program Manager
 - Jennifer Kimball recommended as Administrative Assistant
5. Public Health Nursing Program update (attachment) (6:40 – 7:00)

Action

Action

 - Community Innovative Challenge Grant update
 - Approval to submit American Public Health Association application
 - Approach to securing Public Health Nursing Services – Establish subcommittee/meeting
 - Warrant article language
6. Update about DIG Implementation Grant (7:00 – 7:30)
 - Administration Update
 - Review of Work plan
 - Community Sign up for Alliance public health services
 - Revised Grant Budget
 - Wellness Intervention Plan (Draft) (meeting handout)
7. Adoption of MGL 40 22F (7:30 – 7:40)
8. Open Agenda (7:40-8:00 Adjournment)

PLEASE POST THIS NOTICE